

Final Degree Completion Plan

Student: _____

Date: _____

A copy of this form must be filed with the Graduate Operations Coordinator before the end of the eleventh semester in residence for Ph.D. students, or before the end of the final semester of guaranteed support for M.S. students. The plan must be signed by the student and a majority of the thesis committee members, including the advisor. Submission of this form before the end of departmentally-guaranteed support time (12 semesters for Ph.D.) is a prerequisite for continued eligibility as Chemistry Department GTA, and necessary to maintain good standing in the degree program.

Below, provide a *brief* description/bulleted list of current degree progress, listing major accomplishments and their state of completion.

Brief Description of Current Degree Completion Status

List below any remaining major tasks required (e.g., synthesis of molecule X, data collection on compound Y, writing up paper Z, etc.). Also provide the committee's best estimate of when each of those tasks should be finished. Finally, provide the current best estimate of a date for the dissertation/thesis defense.*

Remaining Objectives (additional detail can be provided on a separate sheet):

1. _____ complete by: _____
2. _____ complete by: _____
3. _____ complete by: _____
4. _____ complete by: _____
5. _____ complete by: _____

Projected Defense Date:

*Note: whereas the individual objective completion dates are considered non-binding estimates, it is expected that the "projected defense date" represents a realistic deadline for dissertation/thesis defense. One extension of the defense date is permitted, if a majority of the committee members (including the research advisor) agree.

Final Degree Completion Plan

The plan described above is considered “in effect” when the student and a majority of the committee members (including the advisor) sign in agreement. If these parties cannot agree to the plan, then a meeting of the entire committee must be convened to arrive at an acceptable plan.

Committee Members (including advisor) in Agreement:

| | |
|-------|-------------------|
| _____ | Print name: _____ |

Committee Members Dissenting:

| | |
|-------|-------------------|
| _____ | Print name: _____ |
| _____ | Print name: _____ |

Student Signature _____